

ERASMUS University Charter (EUC)

All institutions, which intend to apply for any of the SOCRATES/ERASMUS activities need to have an ERASMUS University Charter (EUC). **ALL** institutions not having an EUC will have to submit an **application for an ERASMUS University Charter** in order to gain access to the ERASMUS programme.

The ERASMUS University Charter sets out the underlying **fundamental principles** behind all ERASMUS activities at your institution.

With your endorsement of the application for an ERASMUS University Charter you agree to the content of the Charter and give the commitment of your institution to do the outmost to respect and observe these principles and obligations.

In the case that your project is approved, your institution will receive an ERASMUS University Charter signed by the Commission, which **entitles your institution to:**

- apply to the National Agency for ERASMUS mobility activities (i.e. grants for student and teaching staff mobility), for organisation of mobility and ECTS;
- apply to the Commission for ERASMUS centralised funds (ERASMUS Transnational Co-operation Projects, i.e. Curriculum Development Projects, Intensive Programmes, Thematic Network projects, and also ECTS Label and Diploma Supplement).

Period of validity of the ERASMUS University Charter

Once approved, the ERASMUS University Charter remains **in principle valid for the lifetime of the SOCRATES II programme**. It could be withdrawn if institutions fail to fulfil predefined obligations, e.g. non-submission of reports on the use of grant, or violation of the principles of the Charter

Eligible countries

In order to be eligible for support, applicant institutions must be located within the European Union, one of the 3 other countries of the European Economic Area (Iceland, Liechtenstein and Norway) or Turkey.

Eligible institutions

Applications for the ERASMUS University Charter can be submitted by all types of higher education institutions located in countries eligible to participate in the SOCRATES programme and recognised as eligible for ERASMUS grants by the competent authorities of the country concerned.

For further information on the eligibility of your institution please contact the National Agency of your country.

NOTE: ERASMUS Transnational Co-operation Projects will still have a minimum of three universities eligible for ERASMUS at the core of the partnership. Nevertheless, organisations which do not fulfil the above eligibility criteria may participate in **and benefit from Community grants as a project partner in NEW projects (NOT as project co-ordinator)**.

Language of the application

To be eligible, your application for an Erasmus University Charter must be submitted in one of the official languages of the European Union: Danish, Dutch, English, Finnish, French, German, Greek, Italian, Portuguese, Spanish, Swedish, Czech, Estonian, Hungarian, Lithuanian, Latvia, Maltese, Polish, Slovene, ~~or~~ Slovak, Romanian or Bulgarian.

The on-line application for an ERASMUS University Charter is available in three languages only (EN, FR, DE), but free text can be inputted in any of the official languages of the European Union.

ERASMUS University Charter - Application procedure

Institutions are asked to submit the application for an ERASMUS University Charter by using the **obligatory ON-LINE application**.

Institutions may **only** apply **individually** for the ERASMUS University Charter. Consequently, **NO application as consortia of institutions will be possible**.

Application for ERASMUS mobility grants

Information on the application procedure on ERASMUS mobility grants is available at your National Agency.

Application for ERASMUS Transnational Co-operation Projects (Curriculum Development Projects, Intensive Programmes, pre-proposals for Thematic Networks)

Information on the application procedure on ERASMUS mobility grants is available at your National Agency.

Partnership agreements

A prior agreement should be concluded with each of the partner institutions involved for **ALL ERASMUS activities** for which your institution is requesting support either from the European Commission or from the National Agency. These agreements can be annual or multi-annual, bilateral or multilateral, mono-disciplinary or multi-disciplinary.

Partnership agreements on ERASMUS Transnational Co-operation Projects have to be concluded prior to the submission of the application.

For ERASMUS mobility activities it is strongly recommended to conclude the respective partnership agreements prior to the submission of the application to your National Agency at the latest.

Although these agreements should **not be attached** to your application, the European Commission may request them at a later stage during or after the selection process.

ERASMUS institutional co-ordinator

The ERASMUS co-ordinator of the institution or contact person is the person in charge of supervising all ERASMUS activities within your institution.

All ERASMUS applications, i.e. for

- the ERASMUS University Charter
- ERASMUS Transnational Co-operation Projects (Curriculum Development Projects, Intensive Programmes or pre-proposals for Thematic Networks)
- ERASMUS mobility grants to the National Agency

should be submitted via the ERASMUS institutional co-ordinator in order to ensure:

- a co-ordinated approach to the preparation of applications;
- that the proposals are in line with the European Policy Statement (EPS) submitted by your institution.